

NANI BHATTACHARYA SMARAK MAHAVIDYALAYA



Permanent Affiliated to North Bengal University

Enlisted under Sec. 2(f) & 12(B) of UGC. Act.

JAIGAON - 736182, ALIPURDUAR, WEST BENGAL.

☎ 03566 264085 Website : www.nbsmjaigaon.in E-Mail : nbsmjaigaon@gmail.com



Ref. No.

Date. **23/12/2020**.....

NOTICE


[Change of subject and Transfer of the Course]

All the new **students of BA (Honours / Programme) 1st Year/Semester, Session 2020- 202. Who have taken admission in between 11-12-2020 to 15-12-2020** are hereby informed that if any student wants to change their Subject or Course (Honours to Programme / Programme to Honours), they have to submit an application in the given down prescribed format with their H.S. or its equivalent mark sheet and Caste/PH Certificate (if any), Admission form and admission fees paid receipt in the single PDF format within **25.12.2020(Friday) by 11.59 PM online** to the email ID : helpdesknbsm@gmail.com

Concerned considered applicant will be intimated through the returned mail for further necessary follow up after proper recommendation of concerned departments and the approval of the undersigned. The Course and Subject will be changed on the merit basis, subject to availability of the seats and complete the necessary fee (if necessary).

sd/-

Dr. Binay Kr. Patel
Convenor of Admission Committee
NBSMahavidyalaya,Jaigaon.


Teacher-in-Charge
NBSMahavidyalaya,Jaigaon.

Teacher-in-charge
N.B.S. Mahavidyalaya
Jaigaon

APPLICATION FOR CHANGE OF SUBJECT / TRANSFER OF COURSE

To,
The Teacher-in-Charge,
NBS Mahavidyalaya, Jaigaon,
Dist. Alipurduar.

Date: _____

Sub.: APPLICATION FOR SUBJECT / COURSE CHANGE.

Sir,
With due respect it is stated that I am _____,
Student of BA (Honours / Programme 1st Year/ Semester, Session 2020-2021, Acknowledgement
No. _____ Application No. _____ In this institution.

Sir I have chosen _____ as my **subjects /
Course**. I regret to say that I am not able to continue with said **Subject/ Course**. I do not consider it
as an ideal subject for me and even if study it I won't be able to achieve good marks.

I request you to kindly, allow me to change my **Subject /
Course**.from _____ to _____
It would be a better change and I will be able to score more by this. I hope you will allow me and I
shall be grateful to you.

Please tick:

- 1. Programme to Honours Course (____)
- 2. Honours to Programme course (____)
- 3. Change of elective/compulsory Subject (____)

Thanking You.

Yours faithfully,

Mobile No. _____

For office use only

<u>Best of Four</u>		<u>Merit Points</u>	<u>Approve/Reject</u>	<u>NOC by HOD</u>	<u>Teacher-in-Charge</u>
Marks	Percentage				